

## PHMSA Pipeline Drug & Alcohol Questions

### Instructions

1. Use in conjunction with Unit inspections
2. Interview the primary operator contact for the Unit inspection you are conducting and enter their responses. Do not request the operator substance abuse expert to provide responses to these questions.
3. Send completed form to [stanley.kastanas@dot.gov](mailto:stanley.kastanas@dot.gov)

<b>Name of Operator</b>	J.R. Simplot Company	<b>Op ID #</b>	32395
<b>Inspector</b>	Dave Cullom	<b>Unit #</b>	
<b>Date of Inspection</b>	October 16, 2013		
<b>Inspection Location City &amp; State</b>	Moses Lake, WA		
<b>Operator Employee Interviewed</b>	Sara Matzen	<b>Phone #</b>	509-793-1109
<b>Position/Title</b>	HR Administrator		
<b>Operator Designated Employer Representative (DER), (a.k.a. Substance Abuse Program Manager)</b>		Sara Matzen	
<b>DER Phone #</b>	509-793-1109		

§199	Pipeline Safety Regulations Drug and Alcohol Testing	Yes	No	Does Not Know
.3, .101 .201, .245	<b>1. Does the company have a plan for drug and alcohol testing of employees and contractors performing, or ready to perform, covered functions of operations, maintenance, and emergency response?</b>	X		
Comments				
.3 .105(c) .225(b)	<b>2. Does the company perform random drug testing and reasonable suspicion drug and alcohol testing of employees performing covered functions? For random drug testing, enter the number of times per year employees are selected and the number of employees in each selection in Comments below.</b>	X		
Comments	(Per Sara) JR Simplot has a random selection that is once a month and at any given time 1 of the 6 employees in the pipeline pool will be selected.			
.3 .105(b)	<b>3. Does the company conduct post-accident/incident drug and alcohol testing for employees who have caused or contributed to the consequences of an accident/incident? Enter the position/title of the employee who would make the decision to conduct post-accident/incident testing in Comments below.</b>	X		
Comments	Gary McLemore.			
.113(c) .117(a)(4) .227(b)(2) .241	<b>4. Does the company provide training for supervisors on the detection of potential drug abuse (minimum 60 minutes) and alcohol misuse (minimum 60 minutes)?</b>	X		
Comments	Gary McLemore took it on 3/5/2010.			
.3 .113(b) .117(a)(4) .239(b)(11)	<b>5. Does the company give covered employees an explanation of the drug &amp; alcohol policies and distribute information about the Employee Assistance Program, including a hotline number? Provide details in Comments below.</b>	X		
Comments	The hotline number is 1-888-272-0456. The materials are with the ESRs and also outside the ESR office in a pamphlet display. They also have postings on the intranet, and on employee boards throughout the plant.			