

CLASS A & B - SOLID WASTE COMPANIES
(Transitional Residential or Commercial Solid Waste Operations)
2015
ANNUAL REPORT

FOR

(NAME UNDER WHICH CORPORATION, PARTNERSHIP, OR INDIVIDUAL IS DOING BUSINESS)

(OFFICIAL MAILING ADDRESS)

(CITY)

(STATE)

(ZIP)

Please check if address listed above is an updated address

Report Year Ended: December 31, 2015

Inquiries concerning this Annual Report should be addressed to:

Name/Title: _____
Address: _____
City: _____
State/Zip: _____
Telephone: _____
Email: _____

SUBMIT TO:
WASHINGTON UTILITIES AND TRANSPORTATION COMMISSION
PO Box 47250
Olympia, WA 98504-7250

File online: www.utc.wa.gov



REPORT MUST BE RECEIVED NO LATER THAN MAY 2, 2016

****Please refer to the Instructions for Completing the Annual Report on Page 2****

INSTRUCTIONS FOR ANNUAL REPORT COMPLETION

Commission Authority

The purpose of this form is to collect financial and operational information from solid waste companies regulated by the Washington Utilities and Transportation Commission (UTC). The commission's authority for requiring this report is found in RCW 81.04.080. This report is a non-confidential public use form.

Certification

The Annual Report Certification must be signed by an authorized officer, partner or owner.

Regulatory Fees

Regulatory fees are set by commission order A-140166.

Deadlines and Penalties

All solid waste companies regulated by the UTC are required to complete this form, including all schedules. Failure to complete all schedules will result in the report being considered incomplete and subject to penalties. Completed forms and regulatory fee payments must be received by the UTC no later than **May 2, 2016**. Failure to file the annual report by the above deadline will result in a financial penalty of \$100 for each business day after May 2. Failure to pay the regulatory fees by the above deadline will result in a 2 percent penalty on the amount due and a 1 percent monthly interest charge on the unpaid balance.

Extension Requests

You may file a written request for an extension to file the completed annual report; however, the commission will not extend the deadline for paying regulatory fees. Any extension request must be filed with the commission by **April 15, 2016**, and must state a valid reason for why the extension is needed and identify a specific date which the report will be filed with the commission. The commission will notify you by April 30 whether your request is approved or denied. Even if your request is approved, you will still be liable for penalties and interest payments if you fail to pay your regulatory fees by May 2. To file your extension request online visit:

<http://www.utc.wa.gov/docs/Pages/ElectronicFiling.aspx>

Confidential Status

Solid waste companies are not permitted to file annual report documents as confidential. If a company regulated under RCW Title 81 submits its annual report or fee sheet as confidential, the commission will reject that submission and will not consider the report to be filed until the date the company submits the report and all required documents and information without any designation of confidentiality. If that date is after May 2, the company will be subject to the penalties described above. The commission will not disclose credit card information, if included, on the Payment Information Page or via online filing.

Electronic Filing and Payment

To obtain an electronic format of the report, submit a report online or pay your regulatory fees online visit:

www.utc.wa.gov/regulatedindustries/pages/annualreports

Staff Contact

Kim Anderson at (360) 664-1153 or kanderso@utc.wa.gov
TTY Toll-Free phone number 1-800-416-5289

ANNUAL REPORT CERTIFICATION

(PLEASE VERIFY THAT ALL SCHEDULES ARE ACCURATE AND COMPLETE BEFORE SIGNING)

Person who prepared this report: _____

Title: _____

Telephone: _____

Principal Business Address: _____

City: _____ State: _____ Zip: _____

I, the undersigned _____
Responsible Account Officer (Please Print)

of _____
Name of Company

have examined the foregoing report; that, to the best of my knowledge and belief, all statement of fact contained in said report are true and said report is a correct statement of the business and affairs of the above-named respondent in respect to each and every matter set forth therein during the period from January 1, 2015, to December 31, 2015, inclusive.

Title
(please print)

Signature
(please type if filing electronically)

Telephone Number

Date

GENERAL INFORMATION

Washington Unified Business Identifier (UBI) No.: _____

(If you do not know your UBI No. please contact Business Licensing Service at 1-800-451-7985 or BLS@dor.wa.gov)

Business Structure (please check the appropriate designation):

Individual / Sole Proprietor Partnership Other (LP, LLP, LLC) Corporation Nonprofit Corporation

List the name, title, and percentage of partner's share or stock distribution for major stockholders. If

Name	Title	Percent / Shares / Stock / Ownership

SCHEDULE 1

(complete all information for the year 2015)

Annual Report / Accounting Contact Person

Name: _____ Title: _____
 Mailing Address: _____ Phone: _____
 _____ Fax: _____
 Physical Address: _____ Email: _____
 _____ Website: _____

Recordable Intrastate and Interstate Accidents

Recordable Accidents	Intrastate	Interstate
A fatality		
An injury to a person requiring immediate treatment away from the scene of the accident		
Disabling damage to a vehicle, requiring it to be towed from the accident scene		
<i>Total number of recordable accidents</i>		

Operating Miles

Mileage Information	
Total Operating Miles	
Intrastate	
Interstate	

Intrastate: Trips that operate exclusive within WA

Interstate: Trips that operate outside of WA

FUEL CONSUMPTION STATISTICS

Fuel Surcharge revenue; regulated business:

	Column 1	Column 2	Column 3
Fuel Type	Total Annual Dollars Purchased	Total Annual Gallon Equivalent Purchased	Average Annual Price per Gallon Equivalent (Column 1 divided by Column 2)
Diesel			
Unleaded Gasoline			
Compressed Natural Gas (CNG)			
Propane			
Other (explain below)			

Other: _____

SCHEDULE 2A
Total Company Solid Waste Operating Property

Classify regulated and non-regulated fixed assets and reserves in company books of account, including those related to disposal and transfer station facilities, into the categories listed below. Non-operating related items should be excluded from this schedule and instead shown in total in Schedule 2B, Lines 16-18.

Line (L)	Acct. # (a)	Fixed Assets (b)	Balance End of Year (c)
1	1211	Land	
2	1212	Structures	
3	1222	Solid Waste Collection Equipment	
4	1224	Bins, Containers, Toters, Drop Boxes, etc.	
5	1226	Disposal/Landfill/Transfer Station Facilities and Equipment	
6	1230	Service Cars and Equipment	
7	1240	Shop and Garage Equipment	
9	1250	Office Furniture and Fixtures	
10	1270	Leasehold Improvements	
11	1280	Other Solid Waste Operating Property (specify on separate page)	
12		Total Fixed Assets	

Line (L)	Acct. # (a)	Accumulated Depreciation (b)	Balance End of Year (c)
13	1213	Structures	
14	1223	Solid Waste Collection Equipment	
15	1225	Bins, Containers, Toters, Drop Boxes, etc.	
16	1227	Disposal/Landfill/Transfer Station Facilities and Equipment	
17	1231	Service Cars and Equipment	
18	1241	Shop and Garage Equipment	
19	1251	Office Furniture and Fixtures	
20	1271	Leasehold Improvements	
21	1281	Other Solid Waste Operating Property (specify on separate page)	
22		Total Accumulated Depreciation	

SCHEDULE 2B
Total Company Employee Classification and Compensation

Line No.	Employee Classification	Number of Employees	Salary / Wages
1	Drivers and Helpers		
2	Mechanics and Service		
3	Disposal and Transfer		
4	Office and Administration		
5	Officers and Directors		
6	Other (specify on separate page)		
7	Totals		

**SCHEDULE 2C
BALANCE SHEET - TOTAL COMPANY**

Complete this Balance Sheet in accordance with the end-of-year ledger figures as reflected in company books of account.

Line (L)	Account Name (a)	Balance End of Year (b)
Current Assets:		
1	Cash and Working Funds	_____
2	Special Deposits	_____
3	Temporary Cash Investments	_____
4	Notes Receivable	_____
5	Receivables from Affiliated Companies	_____
6	Accounts Receivable	_____
7	Less: Allowance for Uncollectables	_____
8	Net Accounts Receivable	_____
9	Prepayments	_____
10	Materials and Supplies	_____
11	Other Current Assets (specific on separate page)	_____
12	Total Current Assets	_____
Tangible Property:		
13	Solid Waste Operating Property (Schedule 2A, Line 12)	_____
14	Less: Accumulated Depreciation (Schedule 2A, Line 22)	_____
15	Net Solid Waste Operating Property	_____
16	Non-Operating Property	_____
17	Less: Accumulated Depreciation	_____
18	Net Non-Operating Property	_____
19	Total Net Tangible Property	_____
Intangible Property:		
20	Organization, Franchises, and Permits	_____
21	Accumulated Amortization - Credit	_____
22	Other Intangible Property	_____
23	Accumulated Amortization - Credit	_____
24	Total Net Intangible Property	_____
Other Assets and Deferred Items:		
25	Investment and Advances	_____
26	Undistributed Earnings from Subsidiaries	_____
27	Deferred Debits	_____
28	Other Assets and Deferred Items: (specify on separate page)	_____
29	Total Other Assets and Deferred Items	_____
30	Total Assets (add lines 12, 19, 24 and 29)	_____

**SCHEDULE 2D
BALANCE SHEET - TOTAL COMPANY**

Complete this Balance Sheet in accordance with the end-of-year ledger figures as reflected in company books of account.

Line (L)	Account Name (a)	Balance End of Year (b)
	Current Liabilities:	
1	Notes Payable	_____
2	Payables to Affiliated Companies	_____
3	Accounts Payable	_____
4	Salaries and Wages Payable	_____
5	Accrued Taxes	_____
6	Current Portion of Long Term Debt (Equipment and Other)	_____
7	Other Current Liabilities (specify on separate page)	_____
8	Total Current Liabilities	=====
	Long Term Debt After 1 Year:	
9	Equipment Obligations	_____
10	Other Long Term Debt (specify on separate page)	_____
11	Unamortized Premium / Discount of Debt - (net)	_____
12	Total Long Term Debt After 1 Year	=====
	Deferred Credits and Other Items:	
13	Deferred Credits	_____
14	Other Credits (specify on separate page)	_____
15	Total Deferred and Other Credits	=====
16	Total Liabilities (Add Lines 8, 12, and 15)	=====
	Shareholder's and Proprietor's Equity:	
17	Capital Stock	
18	Capital Stock	_____
19	Paid in Capital in Excess of Par	_____
20	Other Capital (specify on separate page)	_____
21	Total Capital Stock	=====
22	Proprietor's Equity	
23	Sole Proprietor's Capital	_____
24	Partnership Capital	_____
25	Total Proprietor's Capital	=====
26	Retained Earnings	_____
27	Total Equity (Add Lines 21 and 26 or 25)	=====
28	Total Liabilities and Equity (Line 16 plus Line 27)	=====

SCHEDULE 3 REVENUES

Classify revenues reflected in company's books of account for the year into the categories listed below.

Line	Account Name	Regulated Revenue	Non-Regulated Revenue	Total Company Solid Waste Revenue
(L)	(a)	(b)	(c)	(d)
Garbage Collection				
1	Residential Garbage			
2	Commercial Collection			
3	Drop Box / Compactor Collection			
4	Drop Box / Com. Pass Thru Disposal			
5	Other Garbage Collection (specify on separate page)			
Recycling, Yard Waste, Organics and Medical Waste				
6	Residential Recycling Collection			
7	Multi-Family Recycling Collection			
8	Sale of Recycle Commodities			
9	Recycling Credits to Customers - (debits)/credits			
10	Yard Waste/Organics Collection			
11	Medical Waste Collection			
12	Other Revenue (specify on separate page)			
13	Total Solid Waste Operating Revenue			

SCHEDULE 3A CUSTOMERS

Provide the requested information for each customer classification as of year-end.

Line	Customer Classification	Number of Regulated Customers	Number of Non-Regulated Customers	Total Solid Waste Customers
(L)	(a)	(b)	(c)	(d)
Garbage Collection				
1	Residential Collection			
2	Commercial Collection			
3	Drop Box and Compactors			
4	Other Garbage Collection (specify on separate page)			
5	Total Customers			
Recycling, Yard Waste, Organics, and Medical Waste				
6	Residential Recycling			
7	Multi-Family Recycling			
8	Yard Waste/Organics Collection			
9	Medical Waste Collection			
10	Other Customers (specify on separate page)			

**SCHEDULE 4
INCOME STATEMENT**

Complete this Total Company Income Statement in accordance with the end-of-year accumulated figures as reflected in company books of account.

Line	Account Name	Total Company
(L)	(b)	(c)
Revenues		
1	Solid Waste Operating Revenues (Line 13d, Schedule 3)	
2	Grants / Debt Forgiveness	
3	Other (specify on separate page)	
4	<i>Total Revenues (Line 1 thru Line 3)</i>	
Expenses		
5	Employee Salaries	
6	Employee Benefits	
7	Truck Operating Costs	
8	Repair and Maintenance	
9	Insurance and Safety	
10	Disposal and Processing	
11	Depreciation	
12	Selling and Advertising	
13	Office and Administration	
14	Management Fees	
15	Taxes and Licenses	
16	Rents	
17	Other Expenses (specify on separate page)	
18	<i>Total Expenses before Other Items (add Lines 5 through 16)</i>	
19	<i>Net Income before Other Items (Line 4 minus Line 18)</i>	
Other Income and Expenses		
20	Other Income/(Loss) (specify on separate page)	
21	Interest, Dividends, and Other Investment Income/(Loss)	
22	Distrib./Undistrib. Income/(Loss) from Subsidiaries	
23	Interest Expense	
24	Other Deductions (specify on separate page)	
25	Extraordinary Items (Net)	
26	<i>Total Other Income and Expenses (add Lines 20 through 25)</i>	
27	<i>Net Income before Federal Income Taxes (Line 19 plus Line 26)</i>	
28	Federal Income Taxes	
29	<i>Net Income (Loss) (Line 27 minus Line 28)</i>	

**SCHEDULE 6
City Contracts**

List each city that the company has had a contract with any time during the reporting year. Place an "X" in each customer classification to which the contract applies. Attach additional sheets if necessary.

Line No.	City	Residential Garbage	Residential Recycling	Residential Multi-Family Recycling	Residential Yard Waste/Organics	Commercial Garbage	Dropbox & Compactor Garbage	Total Contract Revenue
(L)	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
32								
33								
34								
35								

36 **Total City Contract Revenue - Total of Column (h):**

SCHEDULE 7 Garbage Disposal Fees

If the company does not have the exact number of tons/yard by category, make a reasonable estimate. Attach additional sheets as necessary. Total Pass through Disposal Expenses should equal Total Pass through Revenue in Schedule 4.

Line No. (L)	Residential & Commercial			Pass Through			Total Disposal Fees
	Unit Type (a)	No. of Units (b)	\$ Expense (c)	Unit Type (d)	No. of Units (e)	\$ Expense (f)	\$ (g)=(c)+(f)
	Site A (Specify): _____			Basic MSW			
				Disp. Fee		\$ _____ per _____	(unit)
1	Tons	_____	_____	Tons	_____	_____	_____
2	Loose Yds.	_____	_____	Loose Yds.	_____	_____	_____
3	Compact Yds.	_____	_____	Compact Yds.	_____	_____	_____
4	Other	_____	_____	Other	_____	_____	_____
	Site B (Specify): _____			Basic MSW			
				Disp. Fee		\$ _____ per _____	(unit)
5	Tons	_____	_____	Tons	_____	_____	_____
6	Loose Yds.	_____	_____	Loose Yds.	_____	_____	_____
7	Compact Yds.	_____	_____	Compact Yds.	_____	_____	_____
8	Other	_____	_____	Other	_____	_____	_____
	Site C (Specify): _____			Basic MSW			
				Disp. Fee		\$ _____ per _____	(unit)
9	Tons	_____	_____	Tons	_____	_____	_____
10	Loose Yds.	_____	_____	Loose Yds.	_____	_____	_____
11	Compact Yds.	_____	_____	Compact Yds.	_____	_____	_____
12	Other	_____	_____	Other	_____	_____	_____
	Site D (Specify): _____			Basic MSW			
				Disp. Fee		\$ _____ per _____	(unit)
13	Tons	_____	_____	Tons	_____	_____	_____
14	Loose Yds.	_____	_____	Loose Yds.	_____	_____	_____
15	Compact Yds.	_____	_____	Compact Yds.	_____	_____	_____
16	Other	_____	_____	Other	_____	_____	_____
	Site E (Specify): _____			Basic MSW			
				Disp. Fee		\$ _____ per _____	(unit)
17	Tons	_____	_____	Tons	_____	_____	_____
18	Loose Yds.	_____	_____	Loose Yds.	_____	_____	_____
19	Compact Yds.	_____	_____	Compact Yds.	_____	_____	_____
20	Other	_____	_____	Other	_____	_____	_____
21	Sub Total This Page					_____	_____

**SCHEDULE 7A
Other Disposal and Processing**

If the respondent does not have the exact number of tons/yard, by category, make a reasonable estimate. Attach additional sheets as necessary.

Line No. (L)	Category (a)	Processing / Disposal Site (b)	No. of Units		Disposal / Processing \$ Expense (e)
			Tons (c)	Yds. (d)	
18	Residential Recycling	_____	_____	_____	_____
19		_____	_____	_____	_____
20		_____	_____	_____	_____
21		_____	_____	_____	_____
22		_____	_____	_____	_____
23	Multi-Family Recycling	_____	_____	_____	_____
24		_____	_____	_____	_____
25		_____	_____	_____	_____
26		_____	_____	_____	_____
27		_____	_____	_____	_____
28	Other Recycling	_____	_____	_____	_____
29	(specify on separate page)	_____	_____	_____	_____
30		_____	_____	_____	_____
31		_____	_____	_____	_____
32		_____	_____	_____	_____
33	Yard Waste /	_____	_____	_____	_____
34	Organics	_____	_____	_____	_____
35		_____	_____	_____	_____
36		_____	_____	_____	_____
37		_____	_____	_____	_____
38	Medical Waste	_____	_____	_____	_____
39		_____	_____	_____	_____
40		_____	_____	_____	_____
41		_____	_____	_____	_____
42		_____	_____	_____	_____
43	Other	_____	_____	_____	_____
44	Disposal/Processing	_____	_____	_____	_____
45	(specify on separate page)	_____	_____	_____	_____
46		_____	_____	_____	_____
47		_____	_____	_____	_____
48	Subtotal this page				
48	Total of All Disposal and Processing				
	<i>Schedule 7A, Lines 18(e) through 47(e) plus Schedule 7, Line 21(g)</i>				

PAYMENT INFORMATION

The commission accepts the following methods of payment:

- Cash (in-person at commission)
- Check (must be in US Funds)
- Online payments* (ACH, American Express, Discover/Novus, Mastercard, Visa)
- Pay-by-phone (credit card payments only) at (360) 664-1349

**Please note: A convenience fee of 2.5 percent (minimum of \$3.95) is charged by Official Payments for using the credit card processing service.*

To pay online visit:

<https://fortress.wa.gov/wutc/utcweb/regulatedIndustries/Pages/onlinepayments.as>

FILING YOUR REPORT

All annual reports and regulatory fees must be received by the commission no later than May 1 each year (or the following business day if May 1 lands on a weekend). Postmark dates are not considered the date received. It is strongly recommended to use a mail delivery service, such as certified mail via USPS, with delivery confirmation or filing online to receive an email notification of receipt.

Reports may be mailed, faxed, delivered in person or submitted online:

- Mail to: *(recommend via certified mail no later than April 15 to ensure timely delivery)*
Utilities and Transportation Commission
PO Box 47250
Olympia, WA 98504
- Physical Address for express delivery services (Fedex, UPS):
1300 S. Evergreen Park Dr. S.W.
Olympia, WA 98504
- Fax to: (360) 664-1289 *(Contact commission staff below to verify receipt)*
- File online using the commission e-file system: *(System will generate automatic email receipt)*
<https://fortress.wa.gov/wutc/utcweb/docs/Pages/ElectronicFiling.asp>

NEED MORE ASSISTANCE?

For more information about annual reports please reference the Annual Report FAQ document at the website below or contact Kim Anderson at (360) 664-1153 or kanderso@utc.wa.gov.

<https://fortress.wa.gov/wutc/utcweb/regulatedindustries/Pages/annualReports.aspx>
