



Committee Members

Ron Schmitt, Chair •
Bill Rickard • Art Coulombe • Carl Weimer • Tim Sweeney
Andrew Martonick • David Taylor • Terrill Briere
Corey Herrick • Jody Morehouse • Ruth Mabrey



Washington State Citizens Committee on Pipeline Safety

Meeting Minutes

Washington State Investment Board

2100 Evergreen Park Drive, Olympia, WA 98504

November 10, 2010

Present members:

Ron Schmitt, Chair
Bill Rickard
Carl Weimer
Art Coulombe
Tim Sweeney
Andrew Martonick
David Taylor
Corey Herrick
Jody Morehouse
Ruth Mabrey

Absent members:

Terrill Briere

Other attendees:

David Lykken, UTC Pipeline Safety Program
Alan Lundeen, UTC Pipeline Safety Program
Marina Woodard, UTC Pipeline Safety Program
Grant Jensen, Williams Pipeline Northwest

Agenda Items:

1. **Welcome, Introduction and Adoption of June 10, and August 19, 2010 Meeting Minutes**

- The meeting was brought to order by Ron Schmitt who welcomed all attendees. All members and meeting attendees including three new Governor appointees introduced themselves and provided a brief summary of their professional background.

David Taylor – Cities representative, City of Ridgefield, WA.

Ruth Mabrey – Industry representative, Williams Pipeline Northwest, Battle Ground, WA.

Terrill Briere – Citizen representative, Renton, WA.

In a unanimous vote, the Committee adopted the June 10 and August 19, 2010 meeting minutes as written.

Ron announced that VaNessa submitted her resignation on September 23, 2010.

- **Brief Update on Action Task List Status**

Updates and status will be discussed in the meeting today.

2. **2010-2011 CCOPS Draft Workplan**

Community & Committee Education & Involvement

a) Ron asked how CCOPS can better educate members and public.

Members agreed upon the following assignments to put together a pipeline 101 online education which will include a reference guide and glossary of industry terminology.

- Local Issue – Dave Taylor will put together a listing of citizen concerns and pipeline terminology.
- Industry Liquid – Corey will provide input on intrastate hazardous liquid.
- Industry Gas – Jody will provide input on gas. Andrew and Ruth volunteered to assist Jody.
- Rules and legislative aspect – Carl will provide input on this topic. Carl will also send a link of Pipeline 101 from Trust webpage to UTC staff and members for guidance.

Pipeline 101 is currently provided on the UTC pipeline website. There is also a link to PHMSA website which includes a glossary of pipeline terms.

b) **Pipeline Safety Website Review**

Tim was assigned this task. He will review the UTC, Trust and MRSC websites for accuracy and ease of use. Status and conclusion will be emailed to Ron within 5-10 days.

c) **Face-To-Face Interaction with Local Government**

Carl reported that there is remaining funds left from the TAG grant received from PHMSA. The Association of Washington Cities (AWC) received a time extension from PHMSA to continue the effort. A challenge that Carl noted is that cities are unwilling to move forward without money in hand. Tim volunteered to assist Carl in developing a media strategy.

3. **2008-2009 CCOPS Draft Annual Report**

Under “Committee Structure & Process,” members agreed to add the following sub-committees formed in 2008-2009:

- Pipelines and Informed Planning Alliance (PIPA) committee (*Carl Weimer, Bob Archey*)
- Committee Response to Federal Energy Regulatory Commission (FERC) re: Bradwood Landing LNG Terminal (*Rick Kuprewicz, Pete Kmet*)
- RCW 19.122 "Dig Law" Rewrite Committee (*Ron Schmitt, Carl Weimer*)
- DOE SEPA Checklist guidance language (*Bill Rickard, Bob Archey*)
- Workgroup for Damage Prevention (Virtual DIRT)

Under “Meeting,”

- Add receipt of the AWC grant and participation in Damage Prevention group.
- Delete the word “tour” on the top of page 2.

Under “Formal Presentation,”

- Identify the presenter’s organization or affiliation.

Tim will draft a letter from the chair to legislators introducing the committee and describing their statutory role. Marina will send Tim a copy of the previous cover letter that accompanied the last annual report.

Ron will edit the draft annual report. The updated version and the draft letter will be emailed to members for their review. Ron requested that members provide feedback and recommendations within two weeks of receiving the updated document. . Members agreed that if no comments are submitted to Ron, it means approval and direction to produce the documents.

4. **Update on SEPA Checklist Guidance Document**

A memo from Bill Rickard dated June 17, 2010 was distributed to members for approval and comments. This memo includes changes made by Bill and Kelli Gustaff (DOE). The amendments were accepted unanimously. *(The updated document has been posted on the CCOPS website)*

Bill will redraft the memo to Kelli communicating the Committee's acceptance of the proposed language, and send copies to Ron and Marina.

5. **Damage Prevention**

RCW 19.122 Work group update

Jody briefed the Committee on background of this effort and provided an updates from the last meeting held on October 29, 2010. The dig law work group committee has realized that there are too many issues related to the current law to take on at the present time. Therefore, the latest group discussion was aimed at determining what kind of structure is needed in Washington to manage an effective damage prevention program.

Jody will provide copies of the newest proposed language after November 15, 2010 meeting to Tim. The proposal includes creation of a board similar to that in Oregon that will be aimed at enforcement and education efforts.

Damage Prevention Outreach Initiative

- Alan Lundeen reported that UTC has purchased visual aid to be used at outreach opportunities like the Governor's Safety conference, home shows and other similar venues. UTC has also conducted two educational seminars in Spokane and Vancouver.
- Anna Gill was hired as the temporary Damage Prevention Outreach Coordinator.
- A media organization has been selected by the UTC to produce radio and television spots to be rolled out in spring 2011.

6. **Public Comment**

- Dave Lykken thanked Grant Jensen for his time and dedication to the committee.
- Carl provided a video presentation called "Danger from Below: How Safe are America's Pipelines." This video comes from energynow.com website. *(This link is posted on CCOPS website).*

7. **Final PIPA Draft Report**

Dave Lykken provided an overview of the PIPA group and their report of best practices concerning risk based land use around transmission pipelines. PHMSA is scheduled to release the final PIPA report before the first of the year. According to Carl, an implementation committee has been created by PHMSA but has not yet met.

Dave Lykken explained that the UTC will establish a link on Pipeline Safety website that will allow the public to view maps on transmission pipeline in Washington.

8. **Election of the Vice-Chair**

In a unanimous vote, Tim Sweeney was elected as a vice-chair.

9. **UTC Update (David Lykken)**

Results from 2009 PHMSA Audit - Final results of the audit have been received and both programs scored 97.75 out of possible 100. Two issues were identified that included lack of written procedures related to damage prevention and follow up inspections.

New Pipeline Database Enhancement Project - UTC Pipeline is currently undergoing a redesign of its database. UTC has contracted with Cayzen Technology to perform this work.

PHMSA Rulemaking Updates

- Numerous bills have been introduced based on San Bruno incident in September 2010.
- PHMSA has published a Control Room Management/Human Factors notice of proposed rulemaking (NPRM) proposing to expedite the program implementation deadlines to August 1, 2011.
- UTC Pipeline purchased a series of pipeline technical standards for staff reference. These references will be made available to CCOPS members.

UTC office move – Due to budget cut, UTC will be moving to a new business location within the next year. The new location has yet to be determined.

10. **Public Comments**

- Grant reported that Cascade Natural Gas has moved its Seattle HQ office to Kennewick.
- Carl announced that Pipeline Trust Conference was held in New Orleans on November 4 & 5, 2010. Video and powerpoint presentations will be posted on the Trust website within the next two weeks.

11. **Next Meeting Location, Agenda and Other Business**

The committee agreed scheduling the 2011 meetings on the following dates:

- January 19, 2011, (Placeholder) Conference Call, 10 am - 11am.
- March 24, 2011, Olympia, WA.
- May 19, 2011, Olympia, WA.
- September 14, 2011, Olympia, WA.
- November 16, 2011, Olympia, WA.

Adjourn

The meeting adjourned at 1:55 p.m.